Superannuation Fund Tax Checklist
For the year ended 30 June 2018

WESTON WOODLEY & ROBERTSON
Chartered Accountants & Consultants

Client Name

The following is a list of documents and information we may require to commence, the preparation of the financial statements and income tax return of the superannuation fund:
(Please note some of the items below may not apply to your situation)

Income:

Please provide information relating to the following:

- Interest Received.
- Dividends Received.
- Trust Distributions Received.
- Superannuation Contributions Received.
- Details of any other income the fund may have received.
- Details of any roll-overs to the fund.
- Details of rental income.

Deductions:

Please provide information relating to the following:

- Deductions relating to interest and dividends received.
- Details of other deductible expenditure.
- Life Insurance Premiums.
- Details of rental deductions.

Other Information:

Please provide information relating to the following:

- Details of any purchases and disposals of investments or properties.
- Details of any depreciable assets purchased and/or sold.
- Bank records (statements, cheque butts and deposit books) where appropriate.
- Pension PAYG Payment Summaries, Eligible Termination Payment Statements and/or Roll Over Forms.
- Minutes of Trustee Meetings.
- Details of pension paid